

## CREDIT CARD PRE-AUTHORISATION FORM

**INVOICE #** \_\_\_\_\_

**JOB NAME:** \_\_\_\_\_

Name on the card: \_\_\_\_\_

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

CW: \_\_\_\_\_

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### PROCESS FOR PAYMENT BY CREDIT CARD

Brandition will take all details relating to your credit card. No money will be charged to the card, unless there are:

- Cleaning Fees / Damages
- Missing or broken items
- Items are returned late

In the case of one of these occurring, Brandition will advise you and issue an invoice. If you should fail to pay the invoice or if requested to do so, Brandition will charge the amount from the above credit card within 15 working days from the date of the booking.

### CREDIT CARD PRE-AUTHORISATION TERMS & CONDITIONS

You agree that all of the information you have given to Brandition is correct. You warrant Brandition that they are fully authorised to use the credit card details as provided on the form.

Brandition reserves the right to pursue any outstanding debt through either a debt collection agency or legal/court processes if your credit card provider has advised Brandition that it will not honour your credit card details. You agree that any fees associated with debt collection, will be on-charged to the Hirer. A \$25 admin fee will be charged on any late drop backs that Brandition is required to follow up.

You warrant Brandition that your credit card is within validity date and is not listed on any warning bulletin held by any bank or credit card provider. Brandition will ensure all security of your information provided.



Provided the Hirer has met all necessary terms and conditions of hire and all hire furniture/styling items return in original condition, the authority to deduct funds from the card details provided will be cancelled.

The Hirer accepts that: Where it is necessary to charge the credit card, Brandition will proceed to process a claim for the recovery of costs incurred from the hirer's authorisation on this form.

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I hereby acknowledge the cardholder is responsible for Hire Products/styling items in their original condition and is liable for any damage caused whilst on premises or during transit (for DIY Hire bookings).

I have read both the Standard Terms & Conditions of hire, as well as the Credit Card Bond Terms & conditions.

Client Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_